

DRAFT
Lake Hill Lawn Bowling Club
Policies to Accompany the Club Constitution and Bylaws

PO 2 Members

PO 2.1 Honorary Members

Deserving past or present members who have performed outstanding service to the Club be nominated as “Honorary Members” by the “Recognition Committee”, and shall be placed before the Board of Directors for decision.

PO 2.2 Social Members

Persons may be admitted at an annual subscription to be determined by the Board of Directors as Social Members. Social Membership carries no playing privileges. Voting privileges restricted to those conforming to the definition of “voting members”.

PO 2.3 Temporary Members and Visitors

A playing member may introduce a member of a bona fide Lawn Bowling Club as a visitor, who may play for two days without payment of fees. Thereafter visitors will be considered as temporary members and shall pay a fee to be determined by the Board of Directors for each day of play.

PO 2.4 Student Member

Persons enrolled as full-time students at secondary or post-secondary educational institution may be admitted at an annual subscription to be determined by the Board of Directors as Student Members. Student Membership carries the same privileges as a playing member subject to the members’ commitment to abide by the Codes of Ethics and Conduct.

PO 2.5 Withdrawal from Membership

Unless by reasons of death, medical condition or removal, any member may withdraw the Club membership on giving notice in writing to the Secretary. Refund of fees will be considered by the Board of Directors in case of death or for medical reasons. No refund of fees will be granted for other reasons.

PO 3 Meetings

PO 3.1 Semi-Annual General Meeting

It shall be held during the month of March or April in every year, the date to be determined by the Board of Directors to consider reports and to transact such other business as may properly arise.

PO 3.2 Special Meetings

They shall be called when duly requested on a date to be determined by the Board of Directors.

PO 3.3 Quorums for meetings other than General Meetings

A quorum for the transaction of business at an Annual, Semi-Annual, or Special Meeting shall be twenty-five voting members.

On all matters except as provided in Policy number PO 2.1 and Bylaw 3.17 a simple majority will decide any issue.

PO 3.4 Special Resolutions

Special resolutions may be introduced at a General Meeting of the Club, provided notice has been given of the intention bring forward a Special Resolution.

PO 6 Board Positions

PO 6.1 Directors at Large

Two of the Directors at large may hold the position of Second Vice-President and Immediate Past President, and shall serve without remuneration. The composition of the Board may be revised by Special Resolution.

PO 6.2 Failure to Attend Meetings

Any member of the Board failing to attend four (4) consecutive duly convened meetings of the Board without delivering thereto satisfactory reasons for his/her absence shall, on receiving notice from the Board in writing, cease to a member thereof.

PO 6.3 Role of President

The President shall serve as official representative of the Club, with powers to delegate such duty and as ex-officio member of all committees except the Executive, Membership and Nominating Committees.

PO 9 Committees

PO 9.1.1 Standing Committees

At a convenient date following the Annual General Meeting the President shall appoint from the membership of the Club a Chairman for each of the following Standing Committees: Greens, Mens Games, Ladies Games, Building and Grounds, Social, Telephoning, Coaching, Carpet Bowls and Membership

PO 9.1.2 Role of Committee Chairs

Each Chairperson on appointment shall become an ex-officio member of the Board and shall be empowered to select the members of his committee in accordance with the composition and numbers set out in the appropriate Terms of Reference and subject to the final approval of the Board of Directors to which he/she shall be directly responsible.

PO 9.2 Membership Committee

The President, from the members of the Board of Directors, shall appoint a Membership Committee consisting, in addition to the President as Chairperson, of the First Vice-President, the Secretary, the Treasurer and such other members as he/she may determine.

PO 9.3 Nominating Committee

At least six weeks prior to the Annual General Meeting the President shall appoint a Chairperson to preside over the Nominating Committee which shall consist of not less than three or more than five members of the Club in good standing, which number shall include the Chairperson.

The list of nominations will be submitted to the members of the Club at the Annual General Meeting. None of the foregoing will deprive any two voting members to make and second additional nominations at the Annual General Meeting.

PO 10 Finance

PO 10.1 Financial Year

The Club's financial year shall be from the first day of October in one year until the thirtieth day of September in the next.

PO 10.2 Borrowing Powers of the Club

The Club shall not borrow or incur any liability in excess of cash or securities in hand or in the bank without the sanction of a special resolution presented to and approved by Members in accordance with the procedure outlined in Bylaw numbers 3.16 and 3.17.

PO 10.3 Limitations in Expenditure

The Board of Directors is not empowered to sell, exchange or mortgage any lands or physical properties of the Club with a value in excess of One Thousand Dollars (\$1,000.00), nor is it empowered to spend, in any financial year, a sum in excess of Two Thousand Dollars (\$2,000.00) on capital improvements of Club properties without the authority of a special resolution presented to and approved by members in accordance with the procedure outlined in Bylaw numbers 3.16 and 3.17.

PO 11 Club Seal

The Club shall have a Corporate Seal that shall be used only in accordance with and under the authority of a resolution of the Board of Directors, and shall be affixed to any instrument only in the presence of one member of the Board and the Secretary.

PO 12 Inspections of Records

Any record of the Club shall be open to inspection by members of the Club on application to the Board of Directors which will arrange a time and place for such inspection.

PO 13 Laws of the Game

The laws of the game of Lawn Bowling, as approved by the International Bowling Board, shall govern all Club games and matches, subject always to any special rule deemed necessary by the appropriate organizing committee for some particular purpose.

PO 14 Affiliations

The Club shall maintain affiliation with the British Columbia Lawn Bowling Association and will pay such dues and assessments as are properly levied.

PO 15 Amendments

The Constitution and Bylaws of the Club shall not be amended in any way except by the passage of a Special Resolution presented to and approved by members in accordance with the procedure outlined in Bylaw numbers 3.16 and 3.17.

PO 17 Gender Reference

Where the masculine pronoun is employed in these By-laws it shall be regarded as interchangeable with the feminine pronoun and vice versa.